

Irfanview Tutorial for Windows Users 'Batch Rename'



4. START >

< BEGIN HERE >
1. Add Images to be renamed here

Look in: Desktop

This is a search area to find files

File name:

Files of type: JPG/JPEG - JPG Files

DO NOT press this button unless you want to overwrite your files!

Use this directory as output <

2. Select new folder for output here

Work as:
 Batch conversion
 Batch rename
 Batch conversion - Rename result files

< Select 'Batch Rename' >

Batch conversion settings:
Output format: JPG - JPEG Format

Batch rename settings:
Set rename options Name pattern: NameHere

'Select Rename Options' >

This will open a new window >

Hit 'OK'. Window will close >

***To get to this window:**
Open File Menu >
Batch Conversion/Rename
or hit 'B' on keyboard

3. Type new name pattern here

Name pattern:

\$N = old file name, without extension
= one digit, number

For numbers/digits:
Starting index: Increment:

Replace text (1): with

Replace text (2): with

Replace text (3): with

USE THIS

Copy original/input files to output directory (recommended)

Move original/input files to output directory

Rename original/input files (for advanced users only; at your own risk!!!)

NOT THESE!

Overwrite existing files (at your own risk!!!)

This tutorial covers how to rename images in 'Irfanview' a free program for Windows users.

Download and install 'Irfanview'. Link is on Blog post.

Open Irfanview, press 'B' on keyboard.

1. Choose files to rename within search dialog box. Press 'Add' or 'Add all'.
2. Select a new file to copy and rename images to. DO NOT overwrite original files!
3. Press 'Select Rename Options' and type a new name pattern along with numerical options.
4. Hit 'OK'. This will close options window. Press 'Start' at top of original window.

Your Done! Navigate to new folder and confirm images were renamed properly.

Tutorial by Daimian