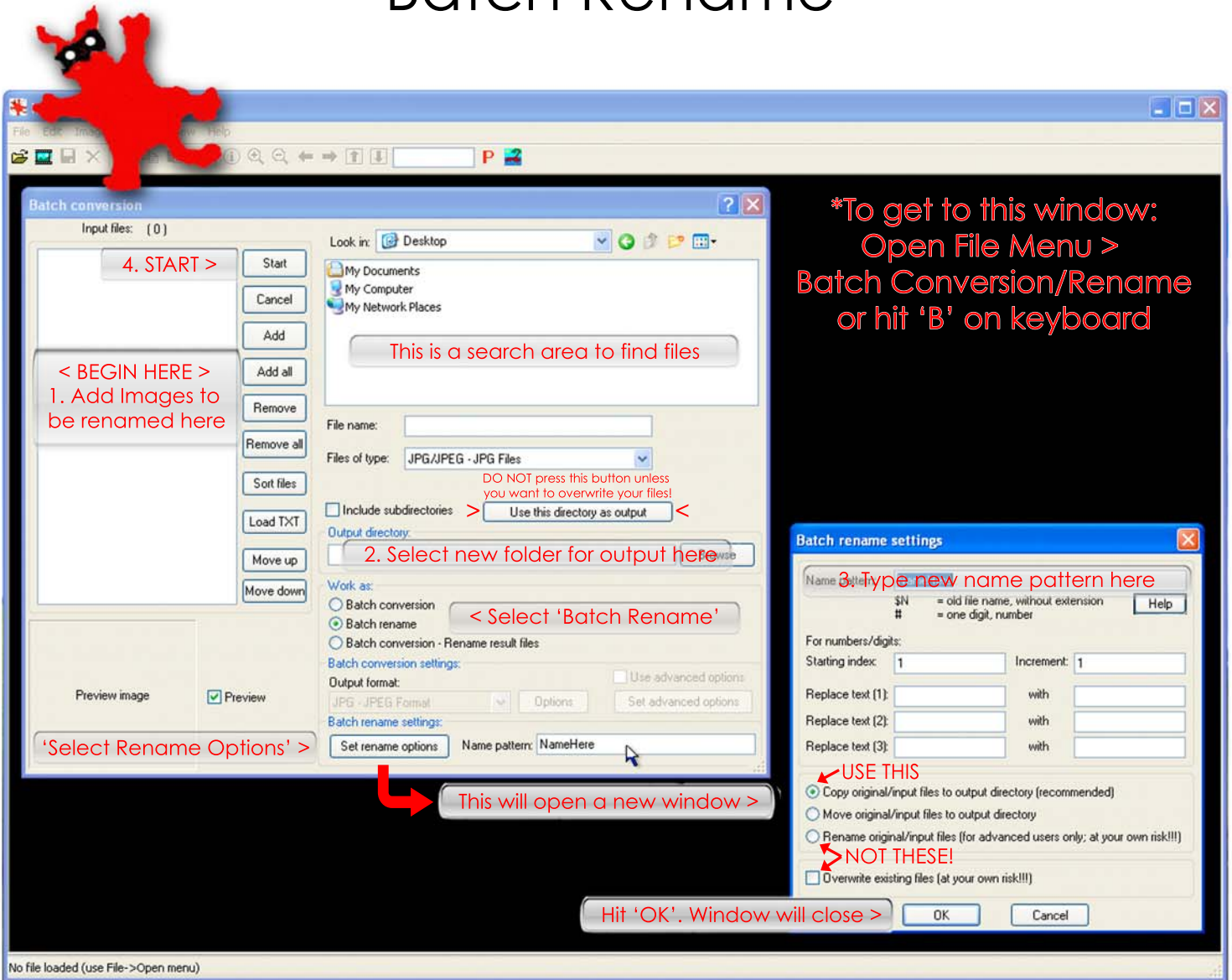


# Irfanview Tutorial for Windows Users 'Batch Rename'



The screenshot shows the Irfanview interface with two windows open: 'Batch conversion' and 'Batch rename settings'. A red devil character is in the top-left corner. Red text annotations provide step-by-step instructions:

- Batch conversion window:**
  - Top left: '< BEGIN HERE > 1. Add Images to be renamed here'
  - Top right: '4. START >' (with a red arrow pointing to the Start button)
  - Search area: 'This is a search area to find files' (with a red arrow pointing to the search box)
  - Output directory: '2. Select new folder for output here' (with a red arrow pointing to the 'Use this directory as output' button)
  - Work as: '< Select 'Batch Rename'' (with a red arrow pointing to the 'Batch rename' radio button)
  - Bottom left: ''Select Rename Options' >' (with a red arrow pointing to the 'Set rename options' button)
  - Bottom right: 'This will open a new window >' (with a red arrow pointing to the 'Set rename options' button)
- Batch rename settings window:**
  - Top: '3. Type new name pattern here' (with a red arrow pointing to the 'Name pattern' field)
  - Bottom left: 'USE THIS' (with a red arrow pointing to the 'Copy original/input files to output directory (recommended)' option)
  - Bottom left: 'NOT THESE!' (with a red arrow pointing to the 'Rename original/input files' and 'Overwrite existing files' options)
  - Bottom: 'Hit 'OK'. Window will close >' (with a red arrow pointing to the OK button)

This tutorial covers how to rename images in 'Irfanview' a free program for Windows users.

Download and install 'Irfanview'. Link is on Blog post.  
Open Irfanview, press 'B' on keyboard.

1. Choose files to rename within search dialog box. Press 'Add' or 'Add all'.
2. Select a new file to copy and rename images to. DO NOT overwrite original files!
3. Press 'Select Rename Options' and type a new name pattern along with numerical options.
4. Hit 'OK'. This will close options window. Press 'Start' at top of original window.

Your Done! Navigate to new folder and confirm images were renamed properly.

Tutorial by Daimian